

STYER WIRE - BULLETIN

The latest news and updates from Styer Transportation



TRUCK STOP
TRANSFLO EXPRESS
From Pegasus TransTech
SCANNING

How does it work?

- FILL OUT YOUR COVER SHEET

STILL

NUMBER OF PAGES TO SCAN (including this Page)

Name: _____ Truck # _____
Trailer # _____
Styer Order # _____

Please Include:
Number of pages to scan
You Name
Truck #
Trailer #
Styer Order #

- MAKE SURE ALL PAGES FACE UP
- REMOVE ALL STAPLES AND PAPERCLIPS
- RECEIPTS SHOULD BE TAPED TO A LARGER PIECE OF PAPER

- HAND DOCUMENTS TO THE CASHIER

Please use 1 Cover Sheet per load sent, and only 1 load per transmission.

- ONCE SCAN IS COMPLETE PLACE YOUR ORIGINAL BILLS OF LADING AND SUPPORTING DOCUMENTS IN YOUR ENVELOPE AND LEAVE IN STYER DROP BOX LOCATION.

CHECK OUT THE
LATEST AT
WWW.STYERTRANS.COM

**BE SURE TO CHECK
BRAKES, TIRES AND
LIGHTS FOR EACH
TRAILER YOU PULL.**

**FOLLOWING TOO CLOSELY
OR TAILGATING IS A
COMMON CAUSE FOR
COLLISIONS, GIVE SPACE!**

**PRE-PLAN YOUR TRIP!
KNOW WHERE YOU CAN
STOP TO FUEL, AND TAKE
YOUR BREAKS.**

**DO SAFE - DRIVE STYER!
G.O.A.L - GET OUT AND
LOOK!**

Transflo scanning while OTR at Styer

by Keith Petersen

As many of our drivers know, **Transflo** Scanning is a quick way to get your paperwork into Styer for billing and payroll. Did you know there was an APP for that too? Check your app store for the Transflo Express application and scan without leaving the comfort of your cab!

When our drivers scan in their paperwork, it is critical to include the Styer order number, truck and trailer numbers, along with all pages of the bills. Please make sure to include any scale tickets or receipts for reimbursement.

Transflo scanning is intended for delivery of documents as the deliveries occur. In order to process the paperwork for current weeks payroll, scans must be received by 10 am on Thursdays.

Please submit original bills of lading and documents to Styer drop boxes.